

Home Care Worker

Question and Answer Factsheet

What does a Home Care Worker do?

A [Home Care Worker](#) supports clients in their own home. They work in partnership with our clients following a wellness approach.

A [wellness approach](#) builds on the strengths, abilities and goals of the individual client. It encourages and strengthens independence through participation in daily living tasks. There are many elements that contribute to wellness which include:

- Social
- Physical
- Emotional
- Intellectual
- Spiritual.

Our busiest hours of service are between 7.00am and 3.00pm, Monday to Friday. Some after hours and weekend work may be required.

You will need to:

- Work Independently in a timely and efficient manner
- Be confident in using a mobile phone to use our rostering app and email communication
- On average visit up to 5 clients in their homes
- Acknowledge and adhere to each client's individually developed Care & Support plan
- Wear an Anglicare provided uniform.

Other things they may need to do are:

- Assist clients with all aspects of Personal Hygiene (Showering, grooming, and dressing)
- Observe client's general health and well-being and report any changes or concerns

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- Assist clients with medication administration or prompting
- Transporting clients to and from activities and appointments
- Assist clients with purchases
- Attend scheduled meetings or training
- Work with other team member of their client team and office based staff.

Please read the official position description for a full list of 'Primary Tasks' involved in this job.

Videos - Hear it from our team

If you would like to hear about what the job entails from one of our team members visit anglicare-tas.org.au/hear-it-from-our-team and tick 'Aged & Home Care' for Area of Work.

What education and licences do I need to have?

Home Care Workers are required to have:

- A Minimum Certificate III in Individual Support (Aged Care or Disability)
- A current Drivers licence
- A Working with Vulnerable People 'Child Related Activities' registration
- Provide a satisfactory Schedule 1 National Police Check (additional check if you have lived in another country over the age of 16)
- A pre-employment health assessment
- Hold and maintain a First Aid qualification which will be paid for by Anglicare.

What training will I receive?

All new Home Care Workers are provided with:

- One on the job Orientation day with a member of our Intake & Quality Team
- A formal HR Induction day.

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Anglicare holds staff training days each quarter for the Home Care team. This is a chance to get together, share experiences with each other and receive training on a range of topics. The training topics are specially chosen and designed by the home care support team.

You may need additional training which may include things such as:

- Medication Administration
- Training with a Clinical Nurse or Occupational Therapist to recommend and teach you to use specific equipment and aids.

What others experience, abilities and personal qualities do I need to have?

For the [Home Care Worker](#) position Anglicare will be looking for people that:

- Have an understanding and respect for the issues and barriers experienced by those living with a disability or who are aged
- Are flexible and reliable
- Have at least basic technology, numeracy, verbal and written communication skills
- Are able to be positive and non-judgmental when interacting with clients, families, supervisors and other internal and external care providers
- Can remain calm and respond effectively in an emergency situation
- Are able to prioritise work and follow procedures.

What should I do to apply for this position?

To apply for a [Home Care Worker](#) position you must put in a *formal written application* using the job application function on the Anglicare website. To access this you must go to '**Careers**', '**Current Vacancies**' and then click on the relevant '**Home Care Worker**' vacancy listing.

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Click on '**Apply**' and then you will need to answer the screening questions for the position, provide your email address and press '**Proceed**'.

The website will then ask you to provide your details and answer some questions. You then will be asked to '**Attach**' a copy of your Resume (CV), Cover Letter and Driver's Licence.

You will also have the opportunity to attach other qualifications such as:

- Certificate 3
- First Aid Certificate
- Manual Handling Certificate
- Assisting Clients with Medication certification
- National Police Certificate.

We recommend you have all of these things ready before you start to complete your application.

For lots more information on the application process, templates and tips on preparing your application visit anglicare-tas.org.au/working-with-anglicare